



**ST MARGARET CLITHEROW SCHOOL – PSFA ANNUAL GENERAL
MEETING MINUTES 21.10.2019 - 9.00am**

PRESENT: Ms C Puccio (CP)

Mrs Chiara Darrington (CD) – Chair

Mrs M Farr (MF) – Secretary

Mr Kebby Tongola – Treasurer

Apologies – Lisa Hart, Kasia Horncastle

A number of parents who were not members of the committee were also present

Item	Summary	Who
1. Agreement of Minutes of Previous Meetings	CD referred to minutes from previous meetings	CD
2. Chair's Report	Presented by CD. See attached.	CD
3. Treasurer's Report	Presented by KT – See attached.	KT
4. Nominees for the position of general officer.	Lisa Hart and Kasia Horncastle had volunteered. Both individuals were nominated and seconded. Hayley Collins also present volunteered and was nominated and seconded.	

<p>5. Planned Events</p>	<p>A discussion followed regarding events which were to take place in the coming months.</p> <p>The disco was scheduled for 8th November.</p> <p>The Christmas Fair was planned for 29th November. CD said that someone had volunteered to be Santa. CD was in the process of buying what was needed. Neil Ashram would help to decorate the grotto and that would need to be done on 28th November. Parent helpers would be welcome. CD said that a number of the games had been revamped and she had been assisted in this end by another parent. CP said that staff would run a craft stall in one of the classrooms. In relation to external stalls, permission would have to be sought from the governors. CD said that she had been in contact with a lady who did glitter tattoos. CD confirmed that the raffle tickets had been done. MF asked about new decorations. CD said that she would be purchasing some. MF also asked about volunteers for the Fair. CD said that she would send a parent mail out the week before the fair.</p> <p>In relation to other events, a quiz night was being considered. CD advised booking events well in advance as she had found that DJs etc got booked up quite early.</p> <p>The next meeting date was discussed. It was agreed that this would take place on 12th November at 9.00am.</p> <p>Meeting ended at 9.30am.</p>	
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