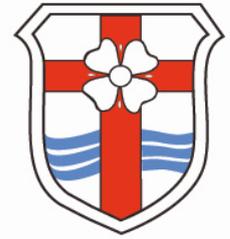


# ST. MARGARET CLITHEROW ROMAN CATHOLIC PRIMARY SCHOOL



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## Monitoring and Evaluation Policy (School Policy)

**Ownership:** Curriculum Committee

**Document Date:** March 2018

**Review Date:** March 2019

The School provides an outstanding experience of Catholic worship, prayer and liturgy. Pupil achievement in Religious Education is outstanding. There is a real sense of unity and purpose.



**Section 48 Diocesan Inspection May 2014**

“Pupils make rapid progress because they are very keen to learn, and because the teaching is highly effective ... Behaviour is excellent. Pupils get along very well and enjoy school, accepting one another’s different views...”



**Ofsted March 2013**

*At St Margaret Clitherow School we are committed to Safeguarding Children*

*Jesus lives in us, our families, our school, our Church, our world. Jesus is our guide, let us follow Him*

At St. Margaret Clitherow RC Primary School we plan teaching and learning with a view to enabling each child to seek the highest level of personal achievement. Our school development is informed by our School Plan. To ensure this happens, we regularly monitor the actions we have taken, so that we are in a position to make a judgement about how effective these actions have been. This gives us information on which we can base future decisions about the development of our school. We do this systematically across a range of activities within our school. We use the Hertfordshire framework for school self-evaluation.

We believe that effective monitoring:

- Promotes excellent learning and teaching throughout the school
- Ensures excellent planning and delivery of the curriculum
- Identifies the strengths and needs for professional development
- Offers an opportunity to celebrate progress and success
- Provides information to support self-evaluation
- Ensures consistency throughout the school
- Ensures that every child is making good progress and is appropriately challenged to reach their full potential

There are a number of areas such as pupil outcomes, environment, attendance, complaints, finance, racial incidents and bullying which are monitored on a regular basis and on-going basis.

Evaluation is the judgement on the effectiveness of actions taken, based on their impact on the quality of the children's learning. Monitoring and Evaluation in our school are part of a planned process and involve a range of different people over the course of the school year. We follow a planned cycle of school self-evaluation. This ensures that all aspects of the school's performance are systematically and regularly reviewed as part of an annual cycle.

## **Roles and Responsibilities**

### **Senior Leadership Team**

It is the job of the Senior Leadership Team to ensure all staff, Governors and stakeholders understand that the purpose of monitoring and evaluation is to enable St. Margaret Clitherow RC Primary School to develop and improve. To ensure this it is the senior leadership's responsibility to:

- Review monitoring cycle each academic year
- Identify areas that need to be monitored
- Delegate monitoring and evaluation activities to the appropriate level with clarity of expectations and outcomes to be achieved
- Carry out monitoring and evaluation activities
- Ensure that the data generated from monitoring and evaluation is collated, analysed and is used to review progress, recognise achievement and inform future planning
- Report to the appropriate audience, including the Governing Body, on what the data is showing and how the information can be used to best advantage
- Ensure that pupil performance data is collected, analysed and used to inform target setting

- Use a summary of some the monitoring and evaluation data to inform parents about the school's progress and performance

### **Subject leaders**

- Ensure that colleagues and team members understand that the purpose of monitoring and evaluating is about recognising achievement and areas for development
- Carry out those monitoring and evaluation activities which are delegated to them as part of their roles and responsibilities

### **The Governing Body**

- Agree, in consultation with the Head Teacher, the areas which need to be monitored and evaluated
- Support and reinforce the view that the purpose of monitoring and evaluation is to enable the school to develop, recognise achievement and sustain continuous progress
- Receive monitoring and evaluation data
- Ensure that monitoring and evaluation are used to establish realistic targets for continuous improvement and school development