

**ST MARGARET CLITHEROW ROMAN CATHOLIC PRIMARY SCHOOL**  
Monkswood Lane (off Monkswood Way) Stevenage Herts SG2 8QJ

Headteacher:  
Carmela Puccio BA (Hons)



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Wednesday, 1<sup>st</sup> November 2023

Dear Parent/Carer

**Main School Application – Reception Admission 2024/2025**

Thank you for your interest in our School. Please find enclosed:

Document.	
Admission Policy for the School 2024/2025	For information only – please read
Supplementary Information Form (SIF) 2024/2025	<b>Please complete and return</b>

Applicants applying under criteria 2-4 must also complete a Certificate of Catholic Practice (CCP) by the closing date. This Certificate is available from your Priest or you can download a copy from the Diocese of Westminster's website.

Please refer to the Application Procedures and Timetable on page 2 of our Admission Policy. All documentation (i.e., Supplementary Information Form, copy Baptism Certificate [*if applicable*] and Certificate of Catholic Practice [*if applicable*]) should be received at the school by Monday, 15<sup>th</sup> January 2024. If these are not submitted as requested, the Governing Body will apply their admission arrangements using the information supplied on your home CAF only, which may result in your application being given a lower priority.

Yours sincerely

**Carmela Puccio**  
Headteacher

