



**ST MARGARET CLITHEROW SCHOOL – PSFA MEETING MINUTES**  
**20<sup>th</sup> January 2020 – 9.00am**

**PRESENT: Ms C Puccio (CP)**

**Mrs Chiara Darrington (CD) – Chair**

**Mrs M Stewart (MS)**

**Mrs M Farr (MF) – Secretary**

**Mr Kebby Tongola (KT) – Treasurer**

**Ms Hayley Collins (HC) – General officer**

**Ms Katarzyna Horncastle (KH) - General officer**

**Ms Lisa Hart – General officer**

<b>Item</b>	<b>Summary</b>	<b>Actions arising</b>
1. CD introduced the meeting and welcomed those present	CD recapped on the success of the Christmas Fayre in December. Cd had received good feedback. A lot of parents had particularly enjoyed the grotto. There had been an issue with the kids tombola in that some parents had allowed their children to buy several bags which had depleted the numbers. The tidying up at the end had been very quick and organised and there had been lots of helpers. The fayre had raised £1874 which was good considering the school is single form entry. CD said that too many pizzas had been bought. They had been popular but if pizzas were bought again, fewer would be required. KT asked if sammler	

	pizzas would be better but CD responded that she thought that the COSCO ones had been good quality.	
2. Bags for School	CD had booked the next collection for Tuesday 19 <sup>th</sup> May. The bags would be sent to school on 20 <sup>th</sup> April. Parents would be needed to help bring the bags up from the container. The collection after that would be 5 <sup>th</sup> November.	
3. Next school disco	This would need to be booked. Dates were discussed. The 6 <sup>th</sup> and 13 <sup>th</sup> March were put forward as possible dates.	CD – To book disco
4. Possible Quiz Night	<p>A quiz night was discussed. This would be for adults only. It was decided that it would be best to hold the quiz later in the year. May could work. A discussion followed about having fish and chips. H? would make enquiries with a friend regarding a possible discount. The number of tables required was also discussed and whether a bar would be a good idea. CP said that the Governor's permission would be required for that. CD said that it might be best to limit the drinks to beer and prosecco.</p> <p>LH asked how much the tickets would be. The tickets would need to say that fish and chips were included. The ticket price could only be worked out once the price of the fish and chips was established.</p>	HC - to ask about possible discount from friend in relation to Fish and
5. Summer fayre date	CP said that sports day would be held on 1 <sup>st</sup> July to include all year groups. The 4 <sup>th</sup> July was considered a good date for the summer fayre. 12.00 – 3.00pm.	
6. Mother's Day	CD had already bought some gifts as these had been on offer. CD said that the forms needed to be amended and she would do that. The gifts would be purchased on 20 <sup>th</sup> March.	CD - to amend forms and send out to parents.
7. Other events		

	<p>Holy Communion – The school mass would be on 2<sup>nd</sup> July. Gifts would need to be prepared in advance of that.</p> <p>Sports Day – Water would need to be purchased. A discussion followed about plastic and whether the children could be invited to bring their own bottle into school.</p> <p>Bouncy Castle Inspection – This would take place in April.</p> <p>Recycling – A new bin was needed. It would also be a good idea to have a bin in the dining room for crisp packets. The bins also needed to be emptied more regularly and help was needed with that.</p>	<p>CD - to consider gifts</p> <p>KT - to organise inspection</p>
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Meeting ended at 9.45

Date for next meeting 9<sup>th</sup> March 2020