

ST MARGARET CLITHEROW SCHOOL – PSFA MEETING FRIDAY 6th May 2022 – 9.15am

PRESENT:

Ms C Puccio (CP) – Headteacher

Mrs Chiara Darrington (CD) – Chair

Mrs L Hart (LS) – Secretary

Ms Danielle Blackburn (DB) – Committee member

Mrs Katarzyna Horncastle (KH) - Committee member

Mrs Hayley Collins (HC) – Committee member

APOLOGIES:

Mr Kebby Tongola (KT)

Mr Savio Luis

Mrs Hayley Merry

Items	Summary	Action taken
<ul style="list-style-type: none"> <li>Father’s Day</li> </ul>	Sale	<ul style="list-style-type: none"> <li>Friday 17<sup>th</sup> June PSFA to help and other parents</li> <li>Need more gifts</li> <li>Leaflets going out to parents</li> <li>Need to obtain gifts for Mother’s Day next year</li> </ul>
<ul style="list-style-type: none"> <li>Languages Festival</li> </ul>	Date: Tuesday 28 <sup>th</sup> June	<ul style="list-style-type: none"> <li>PSFA on hand to help during the day</li> <li>PSFA to contribute £320 towards this event</li> </ul>
<ul style="list-style-type: none"> <li><b>Summer Jubilee Fair</b></li> <li>Non school uniform day</li> </ul>		<ul style="list-style-type: none"> <li>This is in the dairy for Saturday 11<sup>th</sup> June</li> <li>Time 12.00 – 15.00</li> <li>Banners to be made by the children</li> <li>All PSFA members to contact companies and organisation for raffle prizes</li> </ul>

	<p>Need to contact companies to ask for raffle prizes</p> <p>Bring a bottle for the summer fair</p> <p>Have your photo taken with the queen</p> <p>Food</p> <p>Fire engine/ Police</p>	<ul style="list-style-type: none"> <li>• We can use year 6 classroom to store summer fair equipment as they are away on PGL</li> <li>• CP said we can set up on the field early and the school will work around us</li> <li>• Build a bar from pallets TBA</li> <li>• Arranged for Friday 20<sup>th</sup> May</li> <li>• Face painting (union jack)</li>   <li>• DB to purchase cardboard cut out of the queen and a chair to make into a throne</li>   <li>• Pizza, Burgers, Fish &amp; Chips</li> <li>• Ice cream van</li> <li>• Cake stall</li>   <li>• CD to see if they are available</li> </ul>
<ul style="list-style-type: none"> <li>• Hire of the tea sets for Jubilee</li> </ul>	<p>Jubilee tea set hire – forms to be sent out to parents – sets to be sorted out at the container and spoons to be cleaned</p>	<ul style="list-style-type: none"> <li>• All PSFA member to help with tea sets – DB to clean spoons for sets.</li> </ul>
<ul style="list-style-type: none"> <li>• Home games</li> </ul>	<p>KH has asked if we can provide refreshments for the home games for Netball and Football</p>	<ul style="list-style-type: none"> <li>• CP has agreed to this to make some extra money</li> </ul>
<ul style="list-style-type: none"> <li>• Coffee Morning</li> </ul>	<p>We need to more help with the PSFA</p>	<ul style="list-style-type: none"> <li>• Email to be sent out to parents and new intake parents for a coffee morning - Friday 20<sup>th</sup> May 9am – 10am</li> </ul>
<ul style="list-style-type: none"> <li>• Any other business</li> </ul>	<p>KH to leave the PSFA as general officer at the end of this term.</p>	<ul style="list-style-type: none"> <li>• EGM to be held date TBC</li> </ul>

	<p>KH will still help where possible</p> <p>Michelle Amos would like to hire 2 x gazebo £10 each</p> <p>Bouncy castle need cleaning we need to maintain it as it is too expensive to purchase a new one</p> <p>CD has advised that we need to be more hands on</p> <p>PSFA Bank Account</p> <p>Christmas Cards</p> <p>Green token scheme with Asda</p> <p>Holy Communion</p>	<ul style="list-style-type: none"> <li>• LH to arrange collection</li> <li>• CD has purchased some heavy-duty cleaning products and KT to action</li> <li>• We have been taken off certain recycling scheme. CP has asked CD to think about the recycling schemes at the school, CD to advise.</li> <li>• LH to speak to KT about setting her up on the back account</li> <li>• To go ahead</li> <li>• CD waiting to hear back</li> <li>• 30<sup>th</sup> June Goodie bags</li> </ul>
--	--	---

Next Meeting – Tuesday 7<sup>th</sup> June 9am

Meeting finished at 10:20