

PSFA St Margaret Clitherow Primary School

PSFA AGM		
4.25.2018	6:30pm	School
Meeting called by	Monthly Meeting	
Type of meeting	AGM	
Facilitator	Paul Williams (Treasurer)	
Note taker	Neil Ashman	
Timekeeper	N/A	
Attendees & Apologies	Paul Williams, Carmela Puccio, Mrs Stewart, Neil Ashman, Kebby Tongola, Savio Luis, Maria Sim Apology from Alex Williams, Mrs Farr	

1. Welcome

All those in attendance were welcomed.

2. Chair's Report

Alex Williams (Read by Paul Williams in her absence)

See attached

Action items	Those Responsible	Deadline
None		

3. Treasurer's Report

5mins Paul Williams

See attached.

Action items	Those Responsible	Deadline
None		

4. Election of Committee Members /Adoption of Constitution

The current Chair, Treasurer and Secretary declared their intent to no longer continue in the roles after beginning of the new school year but that they would support the PSFA and its future committee as much as possible. It was agreed that a special General Meeting would need to be arranged for early September 2018 to elect a new committee.

All current committee members stood down.

Alex Williams was proposed, seconded and elected as Chair.

Paul Williams was proposed, seconded and elected as Treasurer.

Neil Ashman was proposed, seconded and elected as Secretary.

Kebby Tongola was proposed, seconded and elected as a General Member.

Action items	Those Responsible	Deadline
Date for Special General Meeting to be arranged for early September 2018.	Committee and Miss Puccio	ASAP

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5. Future Projects

Open Discussion

A number of projects were discussed...
The resurfacing of the Reception playarea.
A new laptop trolley and 15 x new laptops.
New classroom furniture.
It was suggested that the Laptop trolley project was probably the best one for the PSFA to consider and that a costing should be sought.

Action items

Obtain a price for the Laptop trolley and 15 x laptops

Those Responsible

Miss Puccio

Deadline

ASAP

6. Other Business

10mins

Bouncy Castle hire. Continued hire of the bouncy castle and indeed the marquees would need additional/new volunteers for delivery, set up and collection going forward due to the current teams health concerns.

7. Forthcoming Events

5mins

A date was set for the next PSFA meeting which will be on Tuesday 5th June at 6.30pm in the staff room.

Father's day gift sale to be held on Wednesday 13th June at 9.30 in the library. Gift forms to be sent out the week before. HELPERS NEEDED

School Disco Friday 15th June. Prizes from The Entertainer. HELPERS NEEDED.

EYFS and KS1 sports day Wednesday 4th July. (Marquees to be put up Monday/Tuesday). HELPERS NEEDED

KS2 sports day Thursday 5th July.

Summer Fayre Saturday 7th July.

Action items

Those Responsible

Deadline