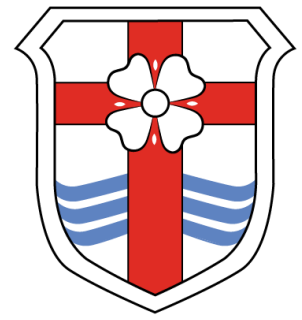


ST MARGARET CLITHEROW

PSFA FACEBOOK POLICY



This policy applies only to the PSFA social media platform that is Facebook. This policy is in no way linked to the schools own twitter or other social media platforms.

Purpose of the PSFA Facebook group: The purpose of the PSFA Facebook group, named **ST MARGARET CLITHEROW PSFA** is to provide an online community for parents, staff, friends and caregivers of the students at **ST MARGARET CLITHEROW RC PRIMARY SCHOOL**. The group is not for students, and we ask that no content be posted by children.

Goal: Our goal is to share information and tips, update the community on events and programs, and showcase the achievements of the school, students, teachers, parents, friends, care givers and other community members that directly relate to PSFA events and fundraising.

Community Do's:

- Highlight our community's accomplishments and supporters.
- Ask questions, respond and share information.
- Keep discussions positive and focused on our school community.
- Post articles about education and our community - if they directly link to a PSFA event.
- Post information about opportunities for students that directly relate to PSFA events.
- Constructively raise feedback on events for discussion, and share ideas for PSFA activities or goals.
- Use language appropriate for a caring and respectful community.
- Respect other parents' wishes regarding pictures of their children.
- Ensure that the group's privacy settings are set to "Closed" or "Secret", so that Facebook users outside the group cannot see posts by group members. Remember that your posts are visible to all members of the group.
- Posts on the Facebook group are to happen through an admin only.
- Direct commenting on posts will be removed as a feature.
- The Facebook community will be encouraged to message or email the PSFA on discussion points and for feedback.
- Sign out of any and all PSFA accounts when you have finished. Especially if you are using a personal laptop, PC. Phone or tablet.

Community Don'ts:

- Do not engage in cyberbullying of any kind, including insulting, targeting, or excluding any individuals, including but not limited to school board officials, school administrators,

teachers, PSFA members, students, parents, or other individuals affiliated with or connected to the school.

- Do not put down individuals or other organisations.
- Do not discriminate in any way.
- Do not post about concerns, problems, or conflicts with individual teachers, administrators, students, or parents.
- Do not make any inflammatory statements or allegations against individuals or organisations. Threats of physical or verbal abuse will be reported to the authorities, and the offender may be removed or blocked from the group.
- Do not post confidential information, such as student names or ages, disciplinary proceedings, health conditions, personal family matters, or anything else that would generally be considered personal or private.
- Do not post school information that could pose a risk to students.
- Do not advertise goods or services, though you may thank partners and contributors.
- Do not publish content as your own that has been created by others.
- Do not post any images of any children.

The PSFA Board and PSFA Facebook Administrators reserve the right to delete comments and remove or block users who do not follow the guidelines stated above. The determination of prohibited use or objectionable content is at the sole discretion of the PSFA Board and the PSFA Facebook Administrators.

The PSFA Facebook password will not be shared with anyone who is not a member of the PSFA. If it has become clear that there is a breach of security, an investigation will take place.

The PSFA are the owners of the Facebook group and have the control to post about PSFA events, tips, reminders and successes as they see fit.

As a PSFA committee member I have read the above policy and understand the Do's and Don'ts of the PSFA Facebook group. In signing below I confirm as a PSFA committee member I will adhere to these. I understand that if I have any concerns I will raise them immediately with the Chair of the PSFA.

Full Name:

Signed:

Date: